

This policy provides information for the community and direction for school staff on the entitlement, requirements and procedures for enrolment of students at GyMEA Technology High School. This policy should be read in conjunction with the Department of Education and Training policy, “*Enrolment of Students in Government Schools: A Summary and Consolidation of Policy*” (August 1997) – which is available on the DET website.

This policy is for enrolment in the school’s academic program and does not apply to acceptance into the accelerated technology program at the school.

General Procedure

All applications for enrolment must be by application to the school. For Years 6 to Year 7, this is managed by expression of interest through the Primary School. In addition, for those students out of area, an out of area enrolment application must be made. For students applying during the school year for Years 7-12, an application for enrolment 7-12 must be completed with supporting documentation.

The Principal has the right to refuse enrolment of any student with a past history of violence or placing others in a dangerous position, or where their placement would appear to be non-advantageous to the student or the school community. The criteria below shall be applied to determine the appropriateness of the enrolment.

When enrolment is sought from another secondary school a questionnaire will be sent to that school seeking advice in writing pertaining to the student. An enrolment interview will occur once that questionnaire is returned or a reasonable attempt has been made to obtain its return. Families will be informed of this procedure on application to enrol and will be asked to provide copies of the student’s most recent school reports.

All enrolments are contingent on a satisfactory risk assessment being available for the student.

Criteria for Enrolment Applications

The criteria to determine enrolments will be as follows – this does not apply to acceptance into the accelerated technology program:

(NB: criteria are not listed in priority order)

- For students in year 7: Students who have applied for and are successful in gaining placement in the year 7 Academic Selective Class or the Technology Accelerated Program.
- Proximity and ease of access to the school
- Medical conditions.
- Safety and supervision of the student before and after school hours.
- Availability of subjects and combinations of subjects.
- Academic achievements/abilities.
- Citizenship and leadership involvement.
- Success in music/band and/or performing arts and other extracurricular activities.
- Success in sport.
- Demonstration of student to meet high expectations of positive behaviour as safe, respectful and successful learners.

Final determination of enrolments will be determined by a panel consisting of the Principal and a staff representative, who shall determine priorities and placements. Any appeal against the decision of the enrolment panel must be made in writing to the Principal.